



Loyola College, Vettavalam

Soft skill – BSS20

As per the curriculum framed by affiliated University, we handle soft skills (BSS20) for all I UG students in the second semester. The course has two credits.

Syllabus

UNIT I

- 1.1. Skills in Listening and Writing
- 1.2. Skills in Reading and Understanding

UNIT II

- 2.1. Skills to Read and Respond to Instructions
- 2.2. Skills of Interpretation and Transcoding Information

UNIT III

- 3.1. Skills in Seeking and Responding to Information
- 3.2. Skills of Day-to-Day communication

UNIT IV

- 4.1. Grammatical skills and Spelling rules
- 4.2. Career skills

UNIT V

- 5.1. Skills of formal and in-formal expressions
- 5.2. Skills of non-verbal communication



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